

# BRADLEYS BOTH PARISH COUNCIL

**You are summoned to attend  
The Annual Meeting of**

**Bradleys Both Parish Council**

**To be held at 7.30pm on Tuesday 18<sup>th</sup> May 2021  
To be held in Bradley Village Hall**

## **AGENDA**

**01.21 Election of Chair for 2021/22**

**02.21 Election of Vice Chair for 2021/22**

**03.21 Co-option of Candidate for the current vacancy**

**04.21 Apologies**

To note any apologies and reasons for absence.

**05.21 Recording of Council meetings**

The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014.

This is in addition to the rights of the press and public to attend such meetings.

**Bradleys Both Parish Council** is committed to being open and transparent in the way it conducts its decision making. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.

**06.21 To record any disclosures of interest on the agenda.**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.

**07.21 To approve the Minutes of the Parish Council meeting held on Tuesday 20<sup>th</sup> April 2021** (Minutes will be signed at our first face to face meeting)

**08.21 Public Participation.**

At this point any members of the public who have joined the meeting can bring forward issues.

**09.21 Reports from District and County Councillors**

- 09.21.01 Cllr Patrick Mulligan – NYCC
- 09.21.02 Cllr Andrew Brown – CDC

**10.21 To consider any planning applications received.**

**10.21.01 New Planning Applications – None**

10<sup>th</sup> May 2021

**Signed Margaret Smith**

Clerk to Bradleys Both Parish Council

Email: [clerk@parishcouncil.bradleyvillage.org](mailto:clerk@parishcouncil.bradleyvillage.org)

Website: [bradleyvillage.org](http://bradleyvillage.org)

**10.21.02 Applications granted – None**

**10.21.03 Applications Refused - None**

**10.21.04 To consider any other planning issues. – None**

**11.21 Financial Report.**

To approve Financial Report and payment schedule for May 2021

Current Account as 31/04/2021 £ 18,269.65  
Deposit Account as 31/03/2021 £13,872.19

Bradley In Bloom	29/04/2021	200.00
Boundless Broadband	01/05/2021	29.99
Yorkshire Water (Pavilion)	04/05/2021	2.64
Yorkshire Water (Toilet Block)	04/05/2021	30.76
Glyn Broomhead (audit)	30/04/2021	100.00
Adobe Editing suite	26/04/2021	15.17
HP Ink account	02/05/2021	9.99
M. Smith (May salary)	25/05/2021	478.14
M Smith expenses	30/04/2021	53.77
F. Plumridge (grass cutting)	18/04/2021	320.00
Eon (Pavilion electric)	18/04/2021	87.00
<b>Total</b>		<b>1,327.46</b>

**12.21 To note the Annual Internal Audit Report.**

**13.21 To approve the Bank Reconciliation Statement for 2020/21**

**14.21 To approve the Annual Governance Statement (Section 1) for 2020/21**

**15.21 To approve the Annual Accounting Statement (Section 2) for 2020/21**

**16.21 To review and approve Standing Orders and Financial Regulations**  
(previously circulated)

- i. Review of inventory of land and assets including buildings and office equipment; **No change**
- ii. Confirmation of arrangements for insurance cover in respect of all insured risks; **Long term policy renewed 2021**
- iii. Review of the council's and/or staff subscriptions to other bodies;  
**Standard Practice: YLCA subscription**  
**ICO Subscription**
- iv. Review of the council's complaints procedure;  
**Standard Practice**
- v. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998; **Standard Practice**
- vi. Review of the council's policy for dealing with the press/media;  
**Standard Practice**

10<sup>th</sup> May 2021

*Signed Margaret Smith*  
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vii. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

**Third Tuesday of the month**

**17.21 To approve two Councillors to oversee the Internal Audit check once a year.**

**18.21 Amenities Area**

- To receive an update from Northern Power Grid to move the electric pole at the Amenities area.
- Sign for car park.
- Update on the picnic benches and tables and financial report of total raised.

**19.21 To consider any items regarding the Pavilion and Playing field.**

- Update on the bases for 2 new benches purchased by the Cricket Club.
- Repair to playground surface.
- Repair to steps in front of the Pavilion.

**20.21 To consider any Environment Issues.**

- Bradley In Bloom update
- Tree survey update

**21.21 To receive an update on the A1J funding .**

**22.21 To receive an update from the Footpath Committee.**

**23.21 To receive an update on the Neighbourhood Development Plan.**

**24.21 Correspondence and items brought forward by the Chair.**

- Request for Woolers for the PC to suggestion a name for the development at Langroods Farm
- Items for Bradley News by 18<sup>th</sup> June for distribution on 1<sup>st</sup> July

**25.21 Date of next meeting**

**Tuesday 15<sup>th</sup> June 2021 Venue to be confirmed**

10<sup>th</sup> May 2021

*Signed Margaret Smith*

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