

# BRADLEYS BOTH PARISH COUNCIL

---

**You are summoned to attend  
The Annual Meeting of**

**Bradleys Both Parish Council**

**To be held at 7.30pm on Tuesday 17<sup>th</sup> May 2022  
in Bradley Methodist Chapel schoolroom.**

## **AGENDA**

- 01.22 Election of Chair for 2022/23**
- 02.22 Election of Vice Chair for 2022/23**
- 03.22 Apologies**  
To note any apologies and approve the reasons for absence.
- 04.22 To permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council.**
- 05.22 Recording of Council meetings**  
The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
- 06.22 To record any disclosures of interest on the agenda.**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 07.22 To approve the Minutes of the Parish Council meeting held on Tuesday 19th April 2022.**
- 08.22 Public Participation.**  
At this point any members of the public who have joined the meeting can bring forward issues.
- 09.22 Reports from County Councillor**
- 10.22 To consider any planning applications received.**  
**10.22.01 New Planning Applications –**  
2022/23730/FUL - Change of use of property from class B1 (live/work) to class C3 dwelling - Low Barn Keighley Road Low Bradley.

10<sup>th</sup> May 2022

*Signed Margaret Smith*  
Clerk to Bradleys Both Parish Council  
Email: [clerk@parishcouncil.bradleyvillage.org](mailto:clerk@parishcouncil.bradleyvillage.org)  
Website: [bradleyvillage.org](http://bradleyvillage.org)

2022/23870/FUL - Construction of a substation - Unit 4 Millennium Road Airedale Business Centre Skipton

**10.22.02 Applications granted –**

2022/23659/VAR

Application for variation of condition no 2 (Approved Plans) on approved application referenced 2020/21688/FUL. - On Land To Rear Of Westfield House , Matthew Lane,

**10.22.03 Applications Refused - None**

**10.22.04 To consider any other planning issues. – None**

**11.22 Financial Report.**

To approve Financial Report and payment schedule for May 2022

Current Account as 1/05/2022 £17,712.07

Deposit Account as 1/05/2022 £13,886.07

Payment schedule circulated separately

**12.22 To note the Annual Internal Audit Report.**

**13.22 To approve the Bank Reconciliation Statement for 2021/22**

**14.22 To approve the Annual Governance Statement (Section 1) for 2021/22**

**15.22 To approve the Annual Accounting Statement (Section 2) for 2021/22**

**16.22 To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils.**

**17.22 To review and approve Standing Orders and Financial Regulations (previously circulated)**

**18.22 To review and approve the use of Bank Transfer and Direct Debit payments.**

**19.22 To approve two Councillors to conduct the Internal Audit for this year.**

**20.22 To appoint up to two Councillors to attend the YLCA Craven Branch meetings and to represent the council as voting representatives at those meetings.**

**21.22 To approve a Member to lead the Footpath Committee.**

**22.22 To receive an update on the Queen's Platinum Jubilee events in the village.**

**23.22 To consider any items at the Amenities Area**

- Electric Vehicle Charging Point

**24.22 To consider items brought forward from the Annual Parish meeting.**

**25.22 To consider any items regarding the Pavilion and Playing field.**

10<sup>th</sup> May 2022

*Signed Margaret Smith*

Clerk to Bradleys Both Parish Council

Email: [clerk@parishcouncil.bradleyvillage.org](mailto:clerk@parishcouncil.bradleyvillage.org)

Website: [bradleyvillage.org](http://bradleyvillage.org)

- 26.22 To consider any Environment Issues.**
- 27.22 Correspondence and items brought forward by the Chair.**
- Invite to the installation of Revd Mike Green as Vicar to Kildwick, Cononley and Bradley.
- 28.22 Date of next meeting**  
**Tuesday 21<sup>st</sup> June 2022**

10<sup>th</sup> May 2022

Signed *Margaret Smith*  
Clerk to Bradleys Both Parish Council  
Email: [clerk@parishcouncil.bradleyvillage.org](mailto:clerk@parishcouncil.bradleyvillage.org)  
Website: [bradleyvillage.org](http://bradleyvillage.org)