

BRADLEYS BOTH PARISH COUNCIL

**You are summoned to attend
The Annual Meeting of**

Bradleys Both Parish Council

**To be held at 7.30pm on Tuesday 19th May 2026
in Bradley Methodist Chapel schoolroom.**

AGENDA

- 01.26 Election of Chair for 2026/27**
- 02.26 To approve the signing of Acceptance of Office at the June meeting.**
- 03.26 Election of Vice Chair for 2026/27**
- 04.26 Apologies**
To note any apologies and approve the reasons for absence.
- 05.26 Recording of Council meetings**
The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014.
Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
- 06.26 To record any disclosures of interest on the agenda.**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 07.26 To approve the Minutes of the Parish Council meeting held on Tuesday 21st April 2026**
- 08.26 Public Participation.**
At this point any members of the public who have joined the meeting can bring forward issues.
- 09.26 Report from County Councillor**
- 10.26 To consider any planning applications received.**
10.26.01 New Planning Applications -
10.26.02 Applications granted –
10.26.03 Applications Refused - None
10.26.04 To note any other planning matter.
 - Skipton Road hedge work
- 11.26 Financial Report.**
To approve Financial Report and payment schedule for May 2026

13th May 2026

Signed Margaret Smith
Clerk to Bradleys Both Parish Council
Email: clerk@bradleysboth-pc.gov.uk
Website: bradleysboth-pc.gov.uk

Clare Smith (Internal Auditor)	23/04/2026	125.00	IB06	33
HP Ink Account	01/05/2026	16.99	Card	22
Quickline Broadband	01/05/2026	29.99	DD	23
Hugo Fox (email acc)	08/05/2026	20.99	DD	32
Adobe Edit Suite	18/05/2026	19.97	Card	22
F. Plumridge (grass cut 2)	26/04/2026	400.00	IB07	25
Payroll Month 2	25/05/2026	614.72	IB08	20
HMRC (NI&PAYE)	25/05/2026	205.38	IB09	20
Scott McLuckie (repairs to playequip)	12/05/2026	225.00	IB10	38

Total £1658.04

- 12.26 To note the Annual Internal Audit Report
- 13.26 To approve Section 1 of the AGAR – Annual Governance Statement for 2025/26
- 14.26 To approve Section 2 of the AGAR – Accounting Statement for 2025/26
- 15.26 To approve the publication dates of documents required by the Account & Audit Regulations 2015, (3rd June 2026-14th July 2026)
- 16.26 To review and approve Standing Orders and Financial Regulations to include amendments for use of debit card.
(previously circulated)
- 17.26 To approve the Complaints and Code of Conduct Policies.
- 18.26 To review and approve the use of the Council debit card i.e., that the Clerk can use the Debit card for purchases up to £250, and also to approve Direct Debit payments as circulated list#
- 19.26 To approve the examiner for the modified Neighbourhood Plan.
- 20.26 To approve two Councillors to conduct the Internal Audit for this year.

Pavilion and playing field items.

- 21.26 To receive any update from British Gas about electric bills for the Pavilion
- 22.26 To receive an update on the increase of insurance for rebuilding Pavilion

Village & Cemetery items

- 23.26 To consider the information about resurfacing the Village Hall car park and to accept quotations.
- 24.26 To receive an update from the Bradley Environmental Group.
- 25.26 Correspondence and items brought forward by the Chair.
- 26.26 **Confidential item.** Due to the confidential nature of the item to be discussed, the Press and Public are excluded for this item. (Schedule 12A Local Government Act 1972. Proposed: That the Press and Public are excluded for the following agenda item.
- 27.26 **Staffing item**

13th May 2026

Signed *Margaret Smith*
Clerk to Bradleys Both Parish Council
Email: clerk@bradleysboth-pc.gov.uk
Website: bradleysboth-pc.gov.uk

28.26 Date of next meeting
Tuesday 16th June 2026

13th May 2026

Signed *Margaret Smith*
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Website: bradleysboth-pc.gov.uk