

BRADLEYS BOTH **PARISH COUNCIL**

**Minutes of the Annual meeting of Bradleys Both Parish Council held in
Bradley Methodist Chapel school room, Skipton Road, Bradley. BD20 9ED
on Tuesday 19th May 2026 at 7.30pm. (the meeting commenced at 7.36pm due to the
overrun of the Annual Parish meeting.)**

Present: Cllr Smith (Vice Chair) (In the absence of Cllr Coulson, Cllr Smith chaired the meeting), Cllr Binns, Cllr Cohn, Cllr Dancer, Cllr Scully, and Cllr Slade
Mags Smith - Clerk
2 Members of the Public

01.26 Election of Chair for 2026/27

Resolved: That Cllr Coulson was duly elected as Chair for 2026/27

02.26 To approve the signing of Acceptance of Office at the June meeting.

In Cllr Coulson's absence it was approved that he sign the declaration of office at the June meeting.

03.26 Election of Vice Chair for 2026/27

Resolved: That Cllr Smith was duly elected as Vice Chair for 2026/27 and signed the declaration of office.

04.26 Apologies. Apologies were received from Cllr Coulson and reason for absence accepted.

05.26 Recording of Council meetings

The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. - Noted

06.26 To record any disclosures of interest on the agenda.

No declarations of interest were received.

07.26 To approve the Minutes of the Parish Council meeting held on Tuesday 21st April 2026

Resolved: That the Minutes of the Parish Council meeting held on Tuesday 21st April 2026 were approved.

08.24 Public Participation.

Items were brought forward at the previous Annual Parish meeting. However, a representative from Bradley Environmental Group (BEG) was disappointed the landowner was not at this meeting having been invited. BEG felt the cutting of the hedge was an ecological disaster and worried that the opening of an access was for a future development.

09.24 Reports from County Councillor

Cllr Brown thanked the PC Members for doing so well recently in making NYC aware of the lack of consultation with the Parish Council.

He reported that there were wins and loses with regard to Highways – The NY & York Mayor had agreed to the fixed speed cameras but so far only one had been erected and that had been knocked down soon after installation.

Kex Gill is close to completion with a £13m overspend which he has challenged without much success.

Cllr Brown asked if anyone had registered for taking their bins to the tip. All in the room had done so which was encouraging. NY is standardising collections and going back to separate paper and glass bins. It is unlikely that NYC will introduce food collections until 2040 this being the slowest response in the country.

Signed:

Date:

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He reported that the Locality fund is open for small groups to request a small amount. He has £5000 to distribute between six councils.

10.26 To consider any planning applications received.

10.26.01 New Planning Applications - None

10.26.02 Applications granted – None

10.26.03 Applications Refused - None

10.26.04 To note any other planning matter.

- Skipton Road hedge work
Following further discussions it was agreed that NYC had not engaged with the Parish Council over this matter.

Resolved: That the PC would write to NYC highways, planning, the Parish Liaison Officer and environmental officer to ask why there was/is no engagement with the Parish Council.

The Clerk would ask the landowner if he would agree that his contact details be shared with the BEG group.

11.26 Financial Report.

To approve Financial Report and payment schedule for May 2026

Clare Smith (Internal Auditor)	23/04/2026	125.00	IB06	33
HP Ink Account	01/05/2026	16.99	Card	22
Quickline Broadband	01/05/2026	29.99	DD	23
Hugo Fox (email acc)	08/05/2026	20.99	DD	32
Adobe Edit Suite	18/05/2026	19.97	Card	22
F. Plumridge (grass cut 2)	26/04/2026	400.00	IB07	25
Payroll Month 2	25/05/2026	614.72	IB08	20
HMRC (NI&PAYE)	25/05/2026	205.38	IB09	20
Scott McLuckie (repairs to playequip)	12/05/2026	225.00	IB10	38

Total £1658.04

Resolved: That the Financial Report and Payment Schedule for May was approved.

12.26 To note the Annual Internal Audit Report – The Internal Auditor's Report was noted and there were no actions to be taken.

13.26 To approve Section 1 of the AGAR – Annual Governance Statement for 2025/26

Resolved: That Section 1 of the AGAR – Annual Governance Statement for 2025/26 was approved.

14.26 To approve Section 2 of the AGAR – Accounting Statement for 2025/26

Resolved: That Section 2 of the AGAR – Accounting Statement for 2025/26 was approved.

15.26 To approve the publication dates of documents required by the Account & Audit Regulations 2015, (3rd June 2026-14th July 2026)

Resolved: That the dates of the public rights notice were approved.

16.26 To review and approve Standing Orders and Financial Regulations to include amendments for use of debit card.

Signed:

Date:

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Resolved: That the Standing Orders and Financial Regulations were reviewed and approved.

17.26 To approve the Complaints and Code of Conduct Policies.

Resolved: That the Complaints policy and Code of Conduct were approved.

18.26 To review and approve the use of the Council debit card i.e., that the Clerk can use the Debit card for purchases up to £250, and also to approve Direct Debit payments as circulated list.

Resolved: That the Clerk may use the debit card for purchases up to £250 and the list of Direct Debit payments were approved.

19.26 To approve the examiner for the modified Neighbourhood Plan.

Resolved: That Chris Collinson was approved as the examiner of the modified Neighbourhood Plan.

20.26 To approve two Councillors to conduct the Internal Audit for this year.

Resolved: That Cllr Dancer and Cllr Scully would check the Internal Audit at the six month point in September.

Pavilion and playing field items.

21.26 To receive any update from British Gas about electric bills for the Pavilion

Deferred as we await a response from British Gas Business about the complaint. Also to note that Business Stream who have been accepting £250/mth towards the water bill at the Pavilion have now taking the whole amount of £1,444.26 this month. The Clerk has asked for an explanation and will check with the bank what action can be taken.

22.26 To receive an update on the increase of insurance for rebuilding Pavilion

The increased rebuilt amount has been added to the insurance policy and Zurich have waived the charge for this year, it is likely that the policy will increase by around £30/£40 next year.

Village & Cemetery items

23.26 To consider the information about resurfacing the Village Hall car park and to accept quotations.

This item is deferred while we await further information with regard to the surface and what's underneath.

24.26 To receive an update from the Bradley Environmental Group.

The corner plot is now finished. The BEG group thanked the village hall committee for the link of electric to the shed and they have agreed not to charge the BEG group for the electricity.

25.26 Correspondence and items brought forward by the Chair.

- The playground climbing frame has been repaired, discussion followed of how funding can be raised.
- A bush is growing out of the playing field wall which needs attending to.
- Following NYCs report on their assets it was suggested we take over the assets on Heath Crescent. This would be discussed at the next meeting.

26.26 Confidential item. Due to the confidential nature of the item to be discussed, the Press and Public are excluded for this item. (Schedule 12A Local Government Act 1972. Proposed: That the Press and Public are excluded for the following agenda item.

No members of the Press or Public were present.

Signed:

Date:

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27.26 Staffing item

Resolved: That the Parish Council approved an increase of 5% on the Clerk's salary and thanked her for her hard work.

28.26 Date of next meeting

Tuesday 16th June 2026

There being no further business the meeting closed at 20.34pm

Signed:

Date: